

Pastoral Lead

Person Specification

		Essential	Desirable
Formal Qualification	A good general level of education (GCSE) Grade C or equivalent in English and Maths	✓	
	Safeguarding Children Certificate		✓
	Level 3 qualification or higher (NVQ 3, A Levels or BTEC 3)	✓	
	Further qualifications relevant to the role		✓
Experience	Previous experience of working with children in an educational setting.	✓	
	Experience of working with colleagues in other teams and from other agencies.		✓
	Experience of working with vulnerable children or disadvantaged children and their families.	✓	
Knowledge	An understanding of issues related to under achievement and the barriers to learning that some pupils face.	✓	
	An understanding of relevant legislation, policies and codes of practice, eg. Child Protection.	✓	
	Knowledge of available support services and referral routes	✓	
	Knowledge of models of positive parenting	✓	
Skills and abilities	Ability to effectively communicate with a wide range of audiences both verbally and in writing.	ü	
	Ability to present information and ideas clearly	✓	
	Ability to listen and empathise and adapt style of communication to suit the situation.	✓	
	Able to build trusting and non-judgemental relationships	✓	

	<p>Able to persuade and influence others in a calm and professional way.</p> <p>Ability to manage sensitive situations with discretion.</p> <p>Ability to engage with families who may be difficult to reach.</p> <p>Ability to lead and under-take multi agency work</p> <p>Ability to understand and present data.</p> <p>Maintain a professional, friendly and approachable manner even when under pressure.</p> <p>Excellent interpersonal skills.</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	
Other specific qualities.	<p>The successful candidate will display a commitment to the protection and safeguarding of all children and young people.</p> <p>A willingness to participate in continuous professional development</p>	<p>✓</p> <p>✓</p>	