



THE DIOCESE
OF GLOUCESTER
ACADEMIES TRUST
unlocking potential



KS2 Class Teacher

Recruitment Pack

St Mary's CE Primary School, Tetbury





Dear Applicant,

Thank you for your interest in the position of class teacher at St. Mary's Church of England Primary School. We are a busy and vibrant school in the heart of Tetbury. We have a friendly and professional team who are welcoming and supportive. Our school is committed to growing our staff and enabling all who work here to flourish both professionally and personally.

We are delighted that you are considering a career at St. Mary's School and we welcome visits to the school to meet the Senior Leadership Team and get a feel for life at St. Mary's. If you would like to book an appointment to visit please telephone the school office on 01666 502275.

The closing date for completed applications is Monday 11th November 2024. Interviews are scheduled to take place on Monday 18th November 2024.

To submit your application please email the completed form to admin@st-marys-tetbury.gloucs.sch.uk before the closing date.

Yours faithfully,

Mrs Jo Woolley

Headteacher



The Diocese of Gloucester Academies Trust seek to appoint a

Class Teacher

We are looking for an enthusiastic and passionate teacher to join our KS2 team in January 2025. The successful candidate will be working within a team of experienced teachers and will be well supported in their planning and teaching.

St Mary's is a large primary school situated in the beautiful market town of Tetbury. We have a fabulous team of staff who are inspiring and fun to work with and we are part of a larger family of 24 schools who make up the Diocese of Gloucester Academies Trust. Our children are a curious, caring and courageous bunch full of enthusiasm and energy. We have a Forest School onsite, a huge field used all year round for den building, digging and exploring and an all-weather running track. As a school community we have a collective commitment to developing healthy and active children and we put children at the heart of all we do.

If you are interested in applying for this vacancy, please contact the school office. Visits to the school are encouraged. Please call the admin team on 01666 502275 or email us at admin@st-marys-tetbury.gloucs.sch.uk.

The salary will be teacher MPR 1- 6 depending on experience.

This is a full-time post

Further details and an application form can be downloaded from the vacancy area of our website: stmarystetbury.com/vacancies

If you would like an informal conversation about the role please contact **Jo Woolley on 01666 502275 or email head@st-marys.dgat.org.uk**

Closing date for applications is **Monday 11th November 2024**.

The Diocese of Gloucester Academies Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS check is required for the successful candidate.



Job Description

Job Title:	Teacher
Responsible to:	Headteacher
Line Management:	Headteacher
Contract Type:	Full time fixed term until 31 August 2025

Overall Purpose of this post

- To carry out the professional duties of a teacher as set out in the STPCD
- Meet the expectations as set out in the Teachers' Standards

Title

- Class Teacher

Duties and Responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the Trust and school's policies, practices and procedures, so as to support the Trust's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes

Health, safety and discipline

- Promote the safety and wellbeing of pupils



- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others

Communication

- Communicate effectively with pupils, parents and carers

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the Trust and school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

The teacher will be required to safeguard and promote the welfare of children and young people, and follow Trust and school policies and the staff code of conduct.

Other

The current main duties and responsibilities of this post are outlined in this job description. The list is not intended to be exhaustive. The need for flexibility, shared accountability and team working is required. The post-holder is expected to carry out any other related duties that are within the employee's skills and abilities, commensurate with the post's banding and whenever reasonably instructed.

It is the practice of the Diocese of Gloucester Academies Trust to review job descriptions annually to ensure that they relate to the role as then being performed or to incorporate whatever reasonable changes that have occurred over time or are being proposed. This review will be carried out by the Trust in consultation with the post-holder before any changes are implemented. The post-holder is expected to participate fully in such discussions and implementation.



Person Specification

	Essential	Desirable
Personal Values		
Committed to actively promoting the Christian ethos and values of the academy	X	
Committed to the Academy vision	X	
Qualifications		
Qualified teacher status	X	
Experience		
Experience of successfully working within a team	X	
Proven successful practice in a primary school setting	X	
Personal Qualities		
Friendly and approachable with strong written and oral communication skills	X	
Well-motivated with the ability to use his/her own initiative	X	
Excellent organisational skills and attention to detail	X	
Flexible and co-operative team worker	X	
Reliable and punctual	X	
Able to work efficiently and accurately under pressure and to prioritise tasks	X	
Confident in dealing with a variety of stakeholders	X	
Professional and honest	X	
Additional Requirements		
A DBS will be required prior to appointment	X	
Good health and attendance record	X	
Excellent and unequivocal references	X	
Current driving licence and personal transport	X	



Background Information

The Diocese of Gloucester Academies Trust (DGAT) is a Multi-Academy Trust established by the Diocesan Board of Education (DBE) in 2012 to serve schools from across the County. There are currently twenty-four primary and one infant school within the Trust. Twenty-one of the schools have Church of England schools designation.

The Trust is happy to work with schools that are exploring academy conversion and intends to continue to welcome more schools to our family.

Our vision is to enable all to flourish.

Our vision is rooted in our Christian foundation and our belief that all within our family should experience life in all its fullness.

Our aims are to be:

- Authentically Christian
- Boldly passionate about excellence in learning
- Relentlessly driven in our aspiration for everyone

Our core principles:

- We aspire to be the best we can be in an ever-changing environment - providing opportunities for all to flourish
- Within our DGAT family we cherish everyone as individuals; appreciating and celebrating diversity
- We act with integrity; we are open to challenge and we are reflective about our practice
- We treat everyone with dignity and respect
- Through collaboration, in a nurturing community, we grow, learn and achieve

School is Trust and Trust is School

In order to support the Trust's academies, DGAT provides the following support:

- School Improvement
- Christian Character
- HR and Legal
- Finance and Business
- Premises and Insurance
- Compliance and GDPR