

Job Title: Play Leader and Sports Co-ordinator

Responsible to: Headteacher & Curriculum Play Lead

Grade: Grade 4 (Points 7-10) £19,554 - £20,751 pa pro rata. (Previously known as Grade E)

Hours per week: 17.5 hours a week, term-time only. 10:30am to 2pm Monday to Friday.

Overall Responsibility:

To support and facilitate meaningful and productive child-initiated play during the school day in accordance with the Play Policy and to organise additional sporting experiences across the school.

<p>Ensure the Well-being of Pupils</p> <ul style="list-style-type: none"> • Assist the Curriculum Play Lead to organise Outdoor Play and Learning. • As part of a team, help to supervise pupils in designated areas of the school (including playground or external spaces) during the lunchtime/breaktimes and to ensure their safety, welfare and general conduct through appropriate application of the school's policies and procedures. • Support safe and proper behaviour, by appropriate intervention or referral to senior staff, as appropriate.
<p>Ensure a Diverse Range of Playable Resources</p> <ul style="list-style-type: none"> • Ensure a diverse range of playable resources are provided for, and are accessible to all children. • Ensure resources are stored appropriately. • Check the quality and condition of resources and repair or remove any resources that are not of a suitable condition. • In conjunction with the Curriculum Play Lead, discuss resources with the children (play council) and use their views to create development plans. • Coordinate appeals within school and local communities for resources. • Collect resources from sources such as the Scrapstore.
<p>Provide Support and Training</p> <ul style="list-style-type: none"> • Provide support and training for other school staff or pupils as required. • Build expertise and practice within the play team. • Facilitate peer led play opportunities. • Provide suggestions for activities and games.
<p>Create Opportunities for Play to Support Social and Behavioural Development</p> <ul style="list-style-type: none"> • Work with the Curriculum Play Lead, ensure a rich and varied set of play opportunities is available to all children to engage in.

- Provide engaging play-work interventions where pupils who find positive behaviour choices challenging.

Co-ordinate Sporting Experiences

- Be responsible for co-ordinating and organising additional sporting experiences and events across the school
- Liaise with South Cotswold Schools Partnership and other local schools.
- Co-ordinate additional coaching and multi-skills events.
- Drive a local minibus to transport children and staff too and from local events during the school day.

Support for the School

- Be aware of and comply with policies and procedures relating to safeguarding, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop.
- Contribute to the overall ethos/work/aims of the school.
- Be supportive and work in sympathy with our Christian values and ethos.
- Appreciate and support the role of other professionals.
- Attend and participate in relevant meetings as required.
- Participate in training and other learning activities and performance development as required.

Continuing Professional Development

- Undertake any necessary professional development as identified in the School Improvement Plan taking full advantage of any relevant training and development available.
- Take part in the school's performance management process evaluating and improving own practice.

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks, but sets out the main expectations of the School in relation to the post holder's professional responsibilities and duties.

Elements of this job description and changes to it may be negotiated at the request of either the Headteacher or the incumbent of the post.