

PERSON SPECIFICATION	
Job Title: After School Club Leader	Grade: F
Commencing: April 2017	Date Prepared: March 2017

ATTRIBUTES	ESSENTIAL	DESIRABLE
Qualifications/ Training	<ul style="list-style-type: none"> NVQ level 3 in Child Care/Playwork or equivalent experience. 	<ul style="list-style-type: none"> NVQ level 4 in Child Care/Playwork or equivalent or equivalent experience. Paediatric or general first aid. Food hygiene qualification.
Experience	<ul style="list-style-type: none"> Recent experience of working with children aged 4-11. Good knowledge and understanding of equal opportunities and special educational needs. 	
Aptitudes and Abilities	<ul style="list-style-type: none"> Good organisational skills Ability to manage a small team of staff. Ability to communicate effectively with staff, parents, pupils and governors. 	
Personal Qualities	<ul style="list-style-type: none"> Caring nature. A pleasing personality and good sense of humour. An approachable, positive and caring attitude. Ability to work as part of a team Ability to be flexible, reliable and able to work under pressure. 	
Special conditions	Participate in: <ul style="list-style-type: none"> the school's individual appraisal scheme and resulting training courses 	